

# Board of Directors Meeting

Date: February 11, 2020

Virtual – 9:00am



**“To protect your future as if it’s our own”**

**“Our family striving to provide you with peace of mind by protecting your tomorrows today”**

**1. WELCOME AND CALL TO ORDER (9:00am)**

- a. Chair’s opening remarks
- b. Mission and Vision statements
- c. Conflicts of Interest
- d. Approval of the agenda

Lead: Allan

Motion: **“To approve the agenda as distributed.”**

**2. CONSENT AGENDA (9:05am)**

*Purpose:* To review any documents provided in advance for final review and approval.

**Documents for review:**

Minutes of the previous board meeting

Correspondence:

OMIA – Board report

FM Re – Board Report

Investments:

Investment Transactions Gains/Losses

Investment Transactions Purchase/Sales

Management Reports

Lead: Allan

Motion: **“To accept the consent agenda items as distributed”**

**3. MANAGEMENT REPORTS (9:15 am)**

*Purpose:* To review the Managers’ reports up December 31, 2020.

Lead: Management

**4. BREAK (10:05 am)**

- 5. YEAR END FINANCIALS** (10:10 am)  
Purpose: To review the yearend financial statements.  
Lead: Alec  
Motion: **"To approve the Annual Financial Report to the policyholders for 2020."**
- 6. ACTION ITEMS FOR 2021** (10:40 am)  
Purpose: To review the action items for 2021  
Lead: Management Team  
Motion: None
- 7. BREAK** (10:50 am)
- 8. BUDGET** (11:00 am)  
Purpose: To review how well the budget did to the actual year end.  
Lead: Alec/Donna  
Motion: None
- 9. DONATIONS** (11:40 am)  
Purpose: To discuss management's recommendation to increase donation amount.  
Lead: Allan  
Motion: **"To approve the donations budget of "X" for 2021"**
- 10. CONDUCT REVIEW COMMITTEE** (11:40 am)  
Purpose: To receive the report from the conduct review committee.  
Lead: Dave  
Motion: **"To approve the Conduct Review Committee Report"**
- 11. OTHER** (11:55 am)  
a. Virtual AGM (By-law change)
- 12. ADJOURN** (12:00 pm)

In-Camera Session will take place at the end of the meeting.