



1/21/2021

CRC Committee Minutes

Minutes of January 21, 2021

ATENDING DIRECTORS:

Dave Rutherford, Chair
Nancy Brown,
Richard Barrett,
Allan Sheppard

ATENDING STAFF:

Alec Harmer, President

Barbara Dinnage,
CORPORATE SECRETARY

MISSION

“To protect our future as if it’s our own”

VISION

“Our family striving to provide you with peace of mind by protecting your tomorrows today”

Opening of the Meeting

Dave Rutherford, Chair, brought to virtual meeting to order at 12:01 p.m.

CRC Policy

The committee reviewed the policy. There are no changes to the policy.

Related Parties

Alec has questionnaires on related parties returned, with no issues found on the ones received.

Management Duties

- a. Changes to the document – There were no changes to the management document.
- b. Letter to CRC from management – Management provided the CRC with a letter indicating no related party transactions of a material nature took place during 2020.
- c. Outstanding items – Four Questionnaires to be received.
- d. Reviewed cheque listing.

Related Party Transactions

- a. Identifying transactions – Management told the CRC how they review transactions to identify related party transactions. They found none.

Adjournment of the meeting

The meeting adjourned at 12:15 pm.