

**Since 1898**

Board of Directors Meeting

Date: February 11, 2020

Virtual – 9:00am

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**“To protect your future as if it’s our own”**

**“Our family striving to provide you with peace of mind by protecting your tomorrows today”**

1. WELCOME AND CALL TO ORDER (9:00am)
   1. Chair’s opening remarks
   2. Mission and Vision statements
   3. Conflicts of Interest
   4. Approval of the agenda

Lead: Allan  
Motion: “To approve the agenda as distributed.”

1. CONSENT AGENDA (9:05am)

*Purpose:* To review any documents provided in advance for final review and approval.

**Documents for review:**

Minutes of the previous board meeting

Correspondence:

OMIA – Board report

FM Re – Board Report

Investments:

Investment Transactions Gains/Losses

Investment Transactions Purchase/Sales

Management Reports

*Lead:* Allan  
*Motion:* “To accept the consent agenda items as distributed”

1. MANAGEMENT REPORTS (9:15 am)

*Purpose:* To review the Managers’ reports up December 31, 2020.

*Lead:* Management

1. **BREAK** (10:05 am)
2. YEAR END FINANCIALS (10:10 am)

Purpose: To review the yearend financial statements.

Lead: Alec

Motion: “To approve the Annual Financial Report to the policyholders for 2020.”

1. ACTION ITEMS FOR 2021 (10:40 am)

Purpose: To review the action items for 2021

Lead: Management Team

Motion: None

1. **BREAK** (10:50 am)
2. BUDGET (11:00 am)

Purpose: To review how well the budget did to the actual year end.

Lead: Alec/Donna

Motion: None

1. DONATIONS (11:40 am)

Purpose: To discuss management’s recommendation to increase donation amount.

Lead: Allan

Motion: “To approve the donations budget of “X” for 2021”

1. CONDUCT REVIEW COMMITTEE (11:40 am)

Purpose: To receive the report from the conduct review committee.

Lead: Dave

Motion: “To approve the Conduct Review Committee Report”

1. OTHER (11:55 am)
   1. Virtual AGM (By-law change)
2. ADJOURN (12:00 pm)

In-Camera Session will take place at the end of the meeting.